

IC1203 COST ENERGIC 2014 TRAINING SCHOOL on GIS, CROWDSOURCED GEOGRAPHICAL INFORMATION AND CITIZEN SCIENCE

hosted by the Institute for Climate Change and Sustainable Development, University of Malta

Target audience: experienced researchers and practitioners

The aim of the training school is to share experience. At the end of the training school participants will understand the various sources of voluntary geographic information, they will be able to harvest such information and apply some analysis techniques in various applications of voluntary geographic information.

DRAFT PROGRAMME

DAY ONE (08.06.15)		
WELCOME SESSION	0900-1015	Goals and objectives of the Training School
Coffee Break		
SESSION 1	1030-1200	EXPERIENCING DATA COLLECTION IN THE FIELD
Lunch Break		
SESSION 2	1300-1415	USING OPENSTREET MAP EDIT TOOLS
Coffee Break		
GROUP DISCUSSION	1430-1600	DISCUSSION ON VGI TRAINING SCHOOL PROJECT – THE TEAMS

DAY TWO (09.06.15)		
SESSION 3	0900-1015	Presentation 1: GETTING GEOGRAPHIC DATA
Coffee Break		
SESSION 4	1030-1200	Presentation 2: CROWDSOURCING
Lunch Break		
SESSION 5	1300-1500	Presentation 3: PROCESSING GEOGRAPHIC DATA Presentation 4: ANALYSING GEOGRAPHIC DATA
Coffee Break		
PROJECT WORK	1500-1600	Preparation for Gozo fieldtrip

DAY THREE (10.06.15)		
FIELDTRIP	0900-1300	GOZO Fieldtrip
Lunch Break		
SESSION 6	1400-1500	GOZO Presentation 5: Issues with (V)GI
PROJECT WORK	1500-1600	Journey back to Malta - preparing for the field
PUBLIC LECTURE	18:00 + dinner	PUBLIC LECTURE

DAY FOUR (11.06.15)		
FIELDWORK	0900-1200	PRESENTATIONS - Participants in the field
Lunch Break		
PARTICIPANT PRESENTATIONS	1300-1415	Participant Posters - Teams working
Coffee Break		
PARTICIPANT PRESENTATIONS	1430-1600	Participant Posters - Teams working
TRAINING SCHOOL OFFICIAL DINNER	19:30	

DAY FIVE (12.06.15)		
PANEL DISCUSSION	0900-1015	Citizen Science, issues, concerns, future research
Coffee Break		
PARTICIPANT PRESENTATIONS	1030- 1200	Group Work Presentations
Lunch Break		
PARTICIPANT PRESENTATIONS	1300-1600	Group Work Presentations
CLOSING SESSION	1600-1700	Closing Session

CALL FOR PARTICIPATION

We are happy to announce that the second COST ENERGIC training school **GIS, CROWDSOURCED GEOGRAPHICAL INFORMATION AND CITIZEN SCIENCE** will take place from 8-12 June 2015 at the Msida Campus, University of Malta, Malta.

The training school is part of COST ENERGIC Activities for Year 3.

GIS, CROWDSOURCED GEOGRAPHICAL INFORMATION AND CITIZEN SCIENCE

The Training School focuses on various aspects of GIS, crowdsourced Geographic Information and the role of Citizen Science. The aim of the training school is to share experiences with using GIS, collecting geographic information and exploring Citizen Science. At the end of the training school participants will understand the various sources of voluntary geographic information, they will be able to harvest such information and apply some analysis techniques in various applications of voluntary geographic information. The training school will include a mix of lecture based sessions and in-the-field experiences collecting geographic data. A day-long fieldtrip to Gozo, Malta's second island, is included in the programme, as well as hands-on experiences using hardware and software. Tutors and facilitators will provide facilities for participants to try out new ways of interacting with Geographic Information as well as support learning with lectures and tutorials. The training school is open to a wide range of participants having a basic knowledge of GI and GIS.

The ENERGIC Training School will be hosted at the Msida Campus of the University of Malta. Information about how to access the venue can be found at www.um.edu.mt. The University of Malta is located close to the capital city Valletta, a UNESCO World Heritage site.

Participation grants

18 grants of 900 euro (for travel, hotel accommodation, registration fee and meals) which will be awarded to selected participants from the following EU countries (AT, BE, BG, CH, CY, CZ, DE, DK, EE, EL, ES, FI, FR, HR, HU, IE, IL, IT, LT, LU, MK, MT, NL, NO, PL, PT, RO, SK, SE, TR, UK) which are members of COST ENERGIC action.

For reimbursement of expenses COST rules and University of Siena (Action Grant Holder) will be applied, check the "how to" document on Basecamp (and attached to this call). You will need to agree to these rules and provide all the necessary documentation for reimbursement.

Those interested to participate in the training school are requested to send a motivation and position letter (up to 2 pages) and a Curriculum Vitae (1-page) with photo to maria.attard@um.edu.mt by April 15, 2015. Participants will be required to submit a report following the completion of the training school.

DEADLINE for application 15 April 2015 (selection results by 27 April)

Looking forward to seeing you in Malta!

HOW TO submit the travel reimbursement request

Step 1 – Fill-in the travel reimbursement form on the e-cost system

In order to submit your reimbursement request you will need to fill in an online travel reimbursement form (TRR). In order to fill in the travel reimbursement form please proceed as follows:

- Go back to the official invitation email received from COST and click on the first link (the same you used to accept the invitation)
- Go through the procedure on the COST website. At step 1) and 2) you will only confirm the acceptance of the invitation and that you intend to submit a claim. At step 3) you will be required to login and eventually (at step 5) you will be able to fill in the form.
- Please add a short CV (max 1-2 pages) on the e-cost system personal profile

Step 2 – Additional documents required by the University of Siena (Grant Holder)

The first time you ask for a reimbursement to IC1203 ENERGIC you will need to provide some additional information required to be introduced in the accounting system of the Grant Holder which is Siena University, that is:

a) Personal details form (Personal detail form) which include information about

1. your date and place of birth,
2. your complete home address,
3. nationality
3. if you are Italian, your fiscal code.

b) A scanned copy of valid document (passport, identity card)

a) and b) can be sent scanned by emailed to amministrazione.dispoc@unisi.it and enrica.marchigiani@unisi.it. Please cc cristina.capineri@unisi.it

Step 3. Double Taxation document

According to the Italian financial rules for GRANT payments, the Grant Holder will be forced to apply a taxation (ritenuta d'acconto) to all expenses without receipts. The taxation rate depends on whether the participant pays her/his taxes in Italy or not:

- **for participants paying their taxes in Italy the taxation applied is equal to 20%. Based on the rates set by the COST, this would lead for example to $120 \times 0.8 = 96$ €/night for hotel and $20 \times 0.8 = 16$ €/meal.**
- **for participants paying their taxes outside Italy the taxation applied is equal to 30%. Based on the rates set by the COST, this would lead for example to $120 \times 0.7 = 84$ €/night for hotel and $20 \times 0.7 = 14$ €/meal.**

There are a few ways to avoid the application of the taxation, as explained below.

For participants paying taxes in Italy

Participants paying their taxes in Italy will have a tax of 20% applied

For participants paying their taxes outside Italy

Participants paying their taxes in a country different from Italy have the following different options to avoid 30% taxation on the Grant reimbursements:

Send a declaration released by the tax office in your country stating that the participant is a fiscal resident in the country, taking advantage of a treaty between Italy and the country itself to avoid double taxation. Participants can use the double taxation form (sample available on basecamp), by submitting it to the tax office and have it signed. The declaration must be sent in electronic form by email (amministrazione.dispoc@unisi.it and enrica.marchigiani@unisi.it and cc cristina.capineri@unisi.it)

In this way, again, reimbursements will be issued without any tax deduction.

The declaration should be provided in original *preferably* during the Action Training School together with the reimbursement form and the personal detail form to avoid delay in the reimbursement procedure.

** Note that the double taxation form is provided as a template, but a similar one in English or even your own language emitted by the tax office of the participant's country and stating that she/he pays her/his taxes in that country will work as well.

We suggest to ask the form if possible for the current and the following year (i.e. 2015 and 2016) so that you will not need to ask again in case of participation in future Action's activities.

You may also decide to accept the 30% taxation in case you have access to other funding to cover the loss and in this case, please send an email to inform the Administration (amministrazione.dispoc@unisi.it, enrica.marchigiani@unisi.it and cc cristina.capineri@unisi.it)

SUMMARY: Please check the list

- **COST TRR**
- **UPLOAD expenses receipts in the COST SYSTEM + CV**
- **CHECK YOUR BANK ACCOUNT (changes must be communicated to the Administration)**
- **PERSONAL DETAIL FORM (scanned by email)**
- **IDENTITY DOCUMENT (scanned by email)**
- **DOUBLE TAXATION DOCUMENT FOR THE CURRENT YEAR (OR DECLARATION OF ACCEPTANCE OF 30% TAXES ON FLAT RATES)**